



**AGENDA**

**September 1, 2016 @ 1:30 p.m.  
LRC Conference Room (L-4a/b)**

***BCC Strategic Priorities:***

1. *Educational Success*
2. *Marketing and Outreach*
3. *Fiscal Health*
4. *Safety for All*
5. *Campus Culture*
6. *Evidence Based Decision Making*
7. *Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (04/14/16)
3. IEC Membership
4. IEC Meeting Schedule
5. BAP Calendar
6. PRC Report Out
7. SLOAC Report Out
8. Strategic Priorities Calendar
9. Other



**September 1, 2016 Meeting Minutes**  
**1:30 p.m.**  
**LRC Conference Room (L-4a/b)**

<b>Stephen Eaton</b>	<i>(CHAIR)</i>	<b>Sandi Thomas</b>	<i>Management</i>	<b>Scott Bulkley</b>	<i>President, AS (Advisory)</i>
<b>Penny Shreve</b>	<i>Dean of Instruction</i>	<b>Tim Botengan</b>	<i>Management</i>	<b>George Walters</b>	<i>VPAS (Advisory)</i>
<b>Nance Nunes-Gill</b>	<i>SLO Coordinator</i>	<b>Barbara Rose</b>	<i>Classified</i>	<b>Khushnur Dadabhoy</b>	<i>VPSS (Advisory)</i>
<b>Kyri Freeman</b>	<i>Academic Senate</i>	<b>John Macomber</b>	<i>Classified</i>		
<b>Yizhou Liu</b>	<i>ASG Representative</i>	<b>Lisa Holmes</b>	<i>Management</i>	<b>Jessica Tainatongo</b>	<i>Recorder</i>

<b>Call to Order: pm</b>	
<b>1. Approve Agenda - /</b>	<b>Approved.</b>
<b>2. Approve Minutes (04/14/16) /</b>	<b>Approved</b>
<b>3. PRC Report Out</b>	<b>Discussion</b>
<b>4. SLOAC Report Out</b>	<b>Discussion</b>
<b>5. 2015 – 2016 BAPs</b>	<b>Discussion</b>
<b>6. Other</b>	<b>None</b>
<b><u>Meeting Dates Reminder:</u></b>	
<b>Adjourn: pm</b>	



**AGENDA**  
**November 3, @ 1:30 p.m.**  
**LRC Conference Room (L-4a/b)**

- BCC Strategic Priorities:**
1. Educational Success
  2. Marketing and Outreach
  3. Fiscal Health
  4. Safety for All
  5. Campus Culture
  6. Evidence Based Decision Making
  7. Diverse and Excellent Workforce

1. Approve Agenda
2. Approve Minutes (10/06/16)
3. PRC Report Out
4. SLOAC Report Out
5. Institutional Set Standards
6. Federal Scorecard
7. Strategic Priority Review
8. BAPs
9. Other

Committee Member		Signature
Tim	<b>Botengan</b>	
Scott	<b>Bulkley</b>	
Khushnur	<b>Dadabhoy</b>	
Stephen	<b>Eaton</b>	
Kyri	<b>Freeman</b>	
Lisa	<b>Holmes</b>	
Nance	<b>Nunes-Gill</b>	
Barbara	<b>Rose</b>	
Penny	<b>Shreve</b>	
Tonia	<b>Teresh</b>	
Sandi	<b>Thomas</b>	
Tanessa	<b>Tinley</b>	
George	<b>Walters</b>	



November 3, 2016 Meeting Minutes 1:30 p.m. LRC Conference Room (L-4a/b)								
X	Stephen Eaton	(CHAIR)		Sandi Thomas	Management	Scott Bulkley	President, Senate	
X	Penny Shreve	Dean of Instruction		Tim Botengan	Management	George Walters	VPAS (Advisory)	
X	Nance Nunes-Gill	SLO Coordinator	X	Barbara Rose	Classified	Khushnur Dadabhoy	VPSS (Advisory)	
X	Kyri Freeman	Academic Senate	X	Tanessa Tinley	Classified			
	Vacant	ASG Representative		Lisa Holmes	Management	X	Barbara Rose	Recorder
<b>Call to Order: 1:35pm</b>								
<b>1.</b>	<b>Approve Agenda</b> - P. Shreve/B. Rose					<b>Approved</b>		
P. Shreve moved/B. Rose seconded to approve the agenda as submitted. All in favor. Motion passed.								
<b>2.</b>	<b>Approve Minutes (10/06/2016)</b> P. Shreve/K. Freeman					<b>Approved</b>		
P. Shreve moved/K. Freeman seconded to approve the minutes of 10/03//2016 with the amended changes: <u>Agenda Item #3</u> – add Co-chair to the first sentence; Correct K. Freeman’s first name to ‘Kyri’; add ‘B. Ranney will be faculty Co-chair’ to last sentence. <u>Agenda Item #4</u> – add SLOAC and Standard I to the first sentence. Also add the word ‘impacted’ to the second sentence. All in favor. Motion passed.								
<b>3.</b>	<b>PRC Report Out</b>					<b>Discussion</b>		
S. Eaton shared that the PRC report was sent out. No updates to share.								
<b>4.</b>	<b>SLOAC Report Out</b>					<b>Discussion</b>		
N. Nunes-Gill shared that the SLOAC committee will meet next Monday. A report will go out to faculty. A reminder will also be sent out to faculty: Re: reports that were due for the 1 <sup>st</sup> 9-weeks.								
<b>5.</b>	<b>Institutional Set Standards</b>					<b>Discussion</b>		
S. Eaton stated that the Institutional Standards were set two year ago following RP guidelines. He further stated that he will send out the history of ‘then’ and ‘now’ prior to the next IEC meeting.								
<b>6.</b>	<b>Federal Scorecard</b>					<b>Discussion</b>		
S. Eaton shared the Federal Scorecard with committee. This scorecard can be found on our BCC website. S. Eaton also stated that as of yet, this is not embedded in the Standards.								
<b>7.</b>	<b>Strategic Priority Review</b>							
S. Eaton shared that there are seven priorities with at least one committee that has three entities for a total of 12 committees that need to send in their material. He further stated that the IEC committee should start looking at these and for those late entries, pressure to submit will come from the respective VP. A matrix (measurable) for progress will be set up. This will be provided to the IEC at the December meeting.								
<b>8.</b>	<b>BAPs</b>							
S. Eaton has received only five BAPs. He will share them at the December meeting.								
<b>9.</b>	<b>Other</b>							
S. Eaton shared that our FTES cap is 2495 and is hopeful that spring 2017 will give us the FTES boost we need. He further shared that the spring 2017 schedule is about 90% completed. It will be sent out next week.  B. Rose requested to add an agenda item for the next IEC committee meeting. She is requesting to add an additional CSEA voting member to the IEC committee for voting fairness and equity.								
<b>Meeting Dates Reminder:</b> December 1, 2016 – 1:30pm								
<b>Adjourn: 2:25pm</b>								



**AGENDA**

**December 1, 2016 @ 1:30 p.m.  
LRC Conference Room (L-4a/b)**

***BCC Strategic Priorities:***

1. *Educational Success*
2. *Marketing and Outreach*
3. *Fiscal Health*
4. *Safety for All*
5. *Campus Culture*
6. *Evidence Based Decision Making*
7. *Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (11/03/16)
3. BAP Calendar
4. BAP Review and Assignments
5. PRC Report Out
6. SLOAC Report Out
7. Strategic Priorities Calendar
8. Other



December 1, 2016 Meeting Minutes 1:30 p.m. LRC Conference Room (L-4a/b)								
X	Stephen Eaton	(CHAIR)	X	Sandi Thomas	Management	X	Barbara Rose	Classified
	Penny Shreve	Dean of Instruction	X	Tim Botengan	Management		Scott Bulkley	President, Senate
X	Nance Nunes-Gill	SLO Coordinator	X	Lisa Holmes	Management		George Walters	VPSS (Advisory)
X	Kyri Freeman	Academic Senate	X	Tonia Teresh	Management		Khushnur Dadabhoy	VPAS (Advisory)
X	Joshua Loper	ASG Representative		Tannessa Tinley	Classified	X	Barbara Rose	Recorder
<b>Call to Order: 1:33pm</b>								
<b>1.</b>	<b>Approve Agenda - S. Thomas/N. Nunes-Gill</b>						<b>Approved</b>	
S. Thomas/N. Nunes-Gill seconded to approve the agenda as submitted. All in favor. Motion passed.								
<b>2.</b>	<b>Approve Minutes (11/03/2016) N. Nunes-Gill/T. Teresh</b>						<b>Approved</b>	
N. Nunes-Gill moved/T. Teresh seconded to approve the minutes of 11/03/16 as submitted. All in favor. Motion passed.								
<b>3.</b>	<b>BAP Calendar</b>						<b>Discussion</b>	
S. Eaton shared that the due date for completed BAPs will be sometime in January. As soon as he identifies the due date he will share with the committee members.								
<b>4.</b>	<b>BAP Review and Assignments</b>						<b>Approved</b>	
<p>The committee was provided a revised BAP Rubric that is now fillable per S. Eaton. He explained that each BAP has the potential of receiving 100 points drawn from the scoring area of the rubric. After a brief discussion, K. Freeman moved/T. Teresh seconded to adjust the scoring area as follows: Five (5) points will be deducted from the area of 'Alignment with Institutional Plans and Goals' and added to the area of 'Action Plan' thus Alignment with Institutional Plans and Goals will be worth a total of 15 points possible and the Action Plan will be worth a total of 15 points possible.</p> <p>S. Eaton shared that five (5) BAPs will go directly to the Academic Senate. "These BAPs are for faculty positions (CHLD; ACSK; and CBIS). In addition, he also shared that the following members will be excluded from reviewing the BAPs: G. Walters and K. Dadabhoy. A list of seventeen (17) remaining BAPs was distributed. Each committee member was assigned six (6) BAPs.</p>								
<b>5.</b>	<b>PRC Report Out</b>						<b>Discussion</b>	
P. Shreve shared that the Program Review Committee (PRC) met and revised the rubric. Two new forms were accepted by the PRC committee and it is their plan to start the norming process at the next scheduled meeting.								
<b>6.</b>	<b>SLOAC Report</b>						<b>Discussion</b>	
N. Nunes-Gill reported that Lewis Goldstein reached out to all faculty members who haven't submitted their SLOs for the first 9 weeks. "There are still a few who have not responded". N. Nunes-gill further reported that SLOAC is still waiting to get on the Academic Senate agenda to discuss the form that was created for disaggregating data from the courses being taught. There are a few people who have submitted their information as a pilot format to L. Holmes who in turn has been running them. The next goal will be to gather data from all courses being taught for a semester/year in the individual programs.								
<b>7.</b>	<b>Strategic Priority Review</b>						<b>Discussion</b>	
S. Eaton will bring more information on the Strategic Priority to the next scheduled meeting.								
<b>8.</b>	<b>Other</b>							
Feb. 2, 2017								
<b>Meeting Dates Reminder:</b> TBA								
<b>Adjourn: 2:40pm</b>								



AGENDA

February 16, 2017, @ 1:30 p.m.  
LRC Conference Room (L-4a/b)

**BCC Strategic Priorities:**

1. Educational Success
2. Marketing and Outreach
3. Fiscal Health
4. Safety for All
5. Campus Culture
6. Evidence Based Decision Making
7. Diverse and Excellent Workforce

1. Approve Agenda
2. Approve Minutes (02/02/2017)
3. PHOT BAPs
4. Program Review/Funding Cycle
5. Institutionalizing Data Governance Group
6. PRC Report Out
7. SLOAC Report Out
8. Strategic Priorities Calendar
9. Other

Committee Member		Signature
Tim	Botengan	
Scott	Bulkley	
Khushnur	Dadabhoy	
Stephen	Eaton	
Robbie	Evans	
Kyri	Freeman	
Lisa	Holmes	
<del>Ariel</del> Joshua	<del>Alumi</del> Loper	
John	Macomber	
Nance	Nunes-Gill	EXCUSED
Penny	Shreve	
Tonia	Teresh	
Sandi	Thomas	
Tannessa	Tinley	
George	Walters	





February 16, 2017 Meeting Minutes 1:30 p.m. LRC Conference Room (L-4a/b)						
X	Stephen Eaton	(CHAIR)	X	Sandi Thomas	Management	X Robbie Evans Classified
X	Penny Shreve	Dean of Instruction	X	Tim Botengan	Management	X Tannessa Tinley Classified
	Nance Nunes-Gill	SLO Coordinator	X	Lisa Holmes	Management	X John Macomber Classified
X	Kyri Freeman	Academic Senate	X	Tonia Teresh	Management	George Walters VPSS (Advisory)
X	Scott Bulkley	Academic Senate Pres.	X	Ariel Aluni	ASG Representative	X Khushnur Dadabhoy VPAS (Advisory)
	<b>Call to Order: 1:35pm</b>				<b>X Barbara Rose (Recorder)</b>	
<b>1.</b>	<b>Approve Agenda – K. Dadabhoy / T. Teresh</b>				<b>Approved</b>	
	K. Dadabhoy moved/ T. Teresh seconded to approve the agenda as submitted. All in favor. The motion passed.					
<b>2.</b>	<b>Approve Minutes (02/02/17) S. Bulkley / L. Holmes</b>				<b>Approved</b>	
	S. Bulkley moved / L. Holmes seconded to approve the minutes of 02/02/17 with the following change: Omit the word 'faculty' from Item #4 (PRC Report Out). All in favor. The motion passed.					
<b>3.</b>	<b>PHOT BAPs - S. Bulkley / K. Freeman</b>				<b>Approved</b>	
	S. Eaton reported out results for both PHOT BAPs and shared that the scoring disparity between the two narrowed. BAP-04 received a total score of 320pts and improved in ranking (9th to 3rd place); BAP-03 received a total score of 314pts and slightly decreased in ranking (3rd to 4th place). S. Bulkley moved / K. Freeman seconded to approve all BAP rankings and move forward to the Business & Finance committee. All in favor: (8-ayes); (0-no's); (2- abstentions). The motion passed.					
<b>4.</b>	<b>Program Review / Funding Cycle</b>				<b>Discussion</b>	
	S. Eaton shared a Planning/Funding Cycle template prepared by G. Walters. The plan is to submit the proposed budget to the Board of Trustees by September and finalize it by October 17, 2017. The cycle itself will not change. It will be reviewed by the IEC Committee as well as the Academic Senate. It was suggested to implement the funding cycle into a flowchart.					
<b>5.</b>	<b>Institutionalizing Data Governance Group - K. Freeman /J. Macomber</b>				<b>Approved</b>	
	S. Eaton shared that BCC applied for an IEPI Grant in 2015 to help with Data Integrity and as a result Ellucian was hired as data integrity consultants. S. Eaton further shared that in conjunction with Ellucian, a Data Governance group has been reviewing the data. He provided a list of this group (Chair: VP of Admin Svcs.; VP of Academic Affairs; Director of Research; Director of Enrollment Svcs.; Database Analyst). It was discussed whether this group should be institutionalized as a shared governance committee. S. Bulkley stated that if this group is going to be institutionalized, all constituents groups must be represented. K. Freeman moved/J. Macomber seconded to approve that the Data Governance group be made a sub-group as part of the Shared Governance process and that one (1) faculty member and (1) CSEA representative be added as part of the committee make-up. All in favor: (8-ayes); (0-no's); (2-abstentions). The motion passed.					
<b>6.</b>	<b>PRC Report Out</b>				<b>Approved</b>	
	P. Shreve reported that PRC rubrics are all done. The committee will review them in hopes of providing feedback in March.					
<b>7.</b>	<b>SLOAC Report Out - S. Bulkley / T. Botengan</b>				<b>Discussion</b>	
	S. Bulkley moved / T. Botengan seconded to table this agenda item. All in favor. The motion passed.					
<b>8.</b>	<b>Strategic Priorities Calendar</b>				<b>Discussion</b>	
	S. Eaton reported that the Strategic Priorities Calendar needs to go the Board of Trustees by May, 2017. Each committee needs to fill out and submit their information. The IEC will in turn will compile the information prior to submitting to the Board of Trustees. S. Eaton further stated that IEC needs to establish a calendar; The first review should be done by April's IEC meeting. It is important that all information be submitted by March 21, 2017.					
<b>9.</b>	<b>Other - None</b>					
	<b>Meeting Dates Reminder:</b> March 2, 2017					
	<b>Adjourn 2:25pm</b>					





**AGENDA**

**February 2, 2017, @ 1:30 p.m.  
LRC Conference Room (L-4a/b)**

***BCC Strategic Priorities:***

- 1. Educational Success*
- 2. Marketing and Outreach*
- 3. Fiscal Health*
- 4. Safety for All*
- 5. Campus Culture*
- 6. Evidence Based Decision Making*
- 7. Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (12/01/2016)
3. IEC Membership (Classified)
4. PRC Report Out
5. SLOAC Report Out
6. Strategic Priorities Calendar
7. BAP Review
8. Other



February 2, 2017 Meeting Minutes 1:30 p.m. LRC Conference Room (L-4a/b)								
X	Stephen Eaton	(CHAIR)		Sandi Thomas	Management	X	Robbie Evans	Classified
X	Penny Shreve	Dean of Instruction	X	Tim Botengan	Management	X	Scott Bulkley	President, Senate
X	Nance Nunes-Gill	SLO Coordinator	X	Lisa Holmes	Management		George Walters	VPSS (Advisory)
X	Kyri Freeman	Academic Senate		Tonia Teresh	Management	X	Khushnur Dadabhoy	VPAS (Advisory)
X	Joshua Loper	ASG Representative	X	Tannessa Tinley	Classified	X	Barbara Rose	Recorder
<b>Call to Order: 1:30pm</b>								
1.	<b>Approve Agenda</b> - P. Shreve / R. Evans						<b>Approved</b>	
S. Bulkley moved/R. Evans seconded to approve the agenda as submitted. All in favor. Motion passed.								
2.	<b>Approve Minutes (12/01/2016)</b> P. Shreve / N. Nunes-Gill						<b>Approved</b>	
P. Shreve moved/N. Nunes-Gill seconded to approve the minutes of 12/01/16 with the following change: Correction of Tannessa Tinley's first name – 2 n's. All in favor. Motion passed.								
3.	<b>IEC Membership (Classified)</b> P. Shreve / N. Nunes-Gill						<b>Approved</b>	
S. Eaton shared that at the November 3, 2016, IEC meeting B. Rose requested to add an additional classified voting member to the IEC committee for voting fairness and equity. P. Shreve moved/N. Nunes-Gill seconded to add an additional classified voting member to the IEC committee. After a brief discussion S. Eaton called for the question. All in favor. Motion passed.								
4.	<b>PRC Report Out</b>						<b>Approved</b>	
P. Shreve shared that the deadline to submit the Program Review Rubric was February 1, 2017. New faculty members were given a deadline extension. P. Shreve also shared that the pilot on Student Equity is in progress.								
5.	<b>SLOAC Report</b>						<b>Discussion</b>	
N. Nunes-Gill shared the following three items: 1) Most faculty have submitted their SLOACs for fall 2016. There are only two faculty members yet to submit for fall. 2) The SLOAC committee will meet on Monday, February 6, 2017, to review SLO'S; AEO's, and PLO'S, etc. 3) On February 3, 2017, L. Holmes, N. Nunes-Gill, and J. Tainatongo will be attending a SLOAC Training in Anaheim, CA.								
6.	<b>Strategic Priorities Calendar</b>						<b>Discussion</b>	
S. Eaton shared that the Strategic Priorities Committee has been charged with monitoring strategic priorities, action plans, and progress. It is the committee's plan to report their findings at the Board of Trustees meeting either in April or May, 2017. In both December 2016, and January 2017, S. Eaton requested, from all strategic committee chairs, that they provide their reports by March. S. Eaton will invite the strategic committee chairs to the March IEC committee meeting so they have an opportunity to report out their progress.								
7.	<b>BAP Review</b>						<b>Discussion</b>	
S. Eaton shared that all completed BAP scoring rubrics were submitted. He provided a BAP ranking spreadsheet and a list of the overall BAP ranking. He shared that he omitted BAP# 0-01-CHLD DVD Renewal (purchased through Academic Affairs funds) and BAP# T-01-Computer Commons Upgrade (upgrade completed from other funding source). The committee discussed changing BAP rankings; the scoring rubric form and its importance of tying in program reviews by the BAP initiator; concerns of scoring discrepancies between BAP# T-03 (PHOT Software) and BAP# T-04 (PHOT Equip/Light). It was determined by the committee that changing the BAP rankings would undermine the process. It was further determined that the committee will revisit the BAP process for improvement for next year. It was suggested that BAP# T-03 and BAP# T-04 be sent out to all committee members for re-ranking. S. Eaton agreed to send these BAPs out as soon as possible. The results will be reviewed at the next IEC committee meeting.								
8.	<b>Other - None</b>							
<b>Meeting Dates Reminder:</b> February 16, 2017								
<b>Adjourn: 2:40pm</b>								



**AGENDA**

**March 2, 2017, @ 1:30 p.m.  
LRC Conference Room (L-4a/b)**

***BCC Strategic Priorities:***

- 1. Educational Success*
- 2. Marketing and Outreach*
- 3. Fiscal Health*
- 4. Safety for All*
- 5. Campus Culture*
- 6. Evidence Based Decision Making*
- 7. Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (02/16/2017)
3. PRC Report Out
4. SLOAC Report Out
5. Program Review / Funding Cycle
6. Strategic Priorities Calendar
7. Other



<p style="text-align: center;"><b>March 2, 2017, Meeting Minutes</b>  <b>1:30 p.m.</b>  <b>LRC Conference Room (L-4a/b)</b></p>						
X	<b>Stephen Eaton</b>	<i>(CHAIR)</i>	X	<b>Sandi Thomas</b>	<i>Management</i>	X <b>Robbie Evans</b> <i>Classified</i>
X	<b>Penny Shreve</b>	<i>Dean of Instruction</i>	X	<b>Tim Botengan</b>	<i>Management</i>	X <b>Tanessa Tinley</b> <i>Classified</i>
X	<b>Nance Nunes-Gill</b>	<i>SLO Coordinator</i>	X	<b>Lisa Holmes</b>	<i>Management</i>	X <b>John Macomber</b> <i>Classified</i>
X	<b>Kyri Freeman</b>	<i>Academic Senate</i>	X	<b>Tonia Teresh</b>	<i>Management</i>	<b>George Walters</b> <i>VPSS (Advisory)</i>
X	<b>Scott Bulkley</b>	<i>Academic Senate Pres.</i>		<b>Ariel Aluni</b>	<i>ASG Representative</i>	X <b>Khushnur Dadabhoy</b> <i>VPAS (Advisory)</i>
	<b>Call to Order: 1:30pm</b>				<b>X Barbara Rose (Recorder)</b>	
<b>1.</b>	<b>Approve Agenda – N. Nunes-Gill / S. Bulkley</b>					<b>Approved</b>
	N. Nunes-Gill moved / S. Bulkley seconded to approve the agenda as submitted. S. Eaton called for the vote: All in favor. The motion passed.					
<b>2.</b>	<b>Approve Minutes (02/16/17) S. Bulkley / S. Thomas</b>					<b>Approved</b>
	S. Bulkley moved / S. Thomas seconded to approve the minutes of 02/16/17 with the following change: Add the wording to Agenda Item #4: Program Review / Funding Cycle: 'The cycle itself will not change.' S. Eaton called for the vote: All in favor. The motion passed.					
<b>3.</b>	<b>PRC Report Out</b>					<b>Discussion</b>
	P. Shreve reported that a few rubrics are still outstanding. She also shared that the PRC committee will review ranking discrepancies. They will schedule a workshop in April or early May. S. Bulkley asked that the 2016 Program Reviews be added to the BCC website of which P. Shreve stated she will add them.					
<b>4.</b>	<b>SLOAC Report Out</b>					<b>Discussion</b>
	No Report					
<b>5.</b>	<b>Program Review / Funding Cycle</b>					<b>Discussion</b>
	S. Eaton handed out a draft of the Program Review Cycle for review. A few changes were suggested: March: Change 'President's Advisory Council (PAC) to 'President's Shared Governance Council (PSGC); June/July: Add the word 'current' to read: Tentative upcoming and/or 'current' Year Budget to BOT; November: Delete the sentence 'Faculty position BAPs forwarded to Academic Senate' because these BAPs will go directly to the Senate rather than be ranked by the IEC. It was also suggested that dates for feedback be added to the cycle. Upon final review of the draft, the Funding Cycle will be forwarded to the Academic Senate and to the PSGC for their review.					
<b>6.</b>	<b>Strategic Priorities Calendar</b>					<b>Discussion</b>
	S. Eaton handed out a Strategic Priorities & Committees Assignment List. He stated that this list is a reminder of committee assignments. An email was sent out to all committee chairs as a reminder of the deadline to submit their strategic priorities. It was noted that Jose Hernandez' name be omitted and replaced with Robbie Evans name (current CSEA Chapter President).					
<b>8.</b>	<b>Other</b>					<b>Discussion</b>
	N. Nunes-Gill shared that she and R. Vasconcellos attended the 2017 Accreditation Institute. She further shared that it was highly recommended at the institute that the College mission statement be added to all meeting agendas. S. Eaton suggested that Strategic Priorities be added rather than the mission statement.					
	S. Eaton called for a motion to adjourn the meeting. T. Teresh moved / L. Holmes seconded to adjourn. S. Eaton called for the vote. All in favor. The motion passed.					
	<b>Meeting Dates Reminder:</b> April 6, 2017					
	<b>Adjourn 2:50pm</b>					



**AGENDA**

**April 6, 2017, @ 1:30 p.m.  
LRC Conference Room (L-4a/b)**

***BCC Strategic Priorities:***

- 1. Educational Success*
- 2. Marketing and Outreach*
- 3. Fiscal Health*
- 4. Safety for All*
- 5. Campus Culture*
- 6. Evidence Based Decision Making*
- 7. Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (03/02/2017)
3. PRC Report Out
4. SLOAC Report Out
5. BAP Review
6. Strategic Priorities Calendar
7. Other



<p style="text-align: center;"><b>April 6, 2017, Meeting Minutes</b>  <b>1:30 p.m.</b>  <b>LRC Conference Room (L-4a/b)</b></p>								
	<b>Stephen Eaton</b>	<i>(CHAIR)</i>	<b>X</b>	<b>Sandi Thomas</b>	<i>Management</i>	<b>X</b>	<b>Robbie Evans</b>	<i>Classified</i>
<b>X</b>	<b>Penny Shreve</b>	<i>Dean of Instruction</i>	<b>X</b>	<b>Tim Botengan</b>	<i>Management</i>	<b>X</b>	<b>Tanessa Tinley</b>	<i>Classified</i>
<b>X</b>	<b>Nance Nunes-Gill</b>	<i>SLO Coordinator</i>	<b>X</b>	<b>Lisa Holmes</b>	<i>Management</i>	<b>X</b>	<b>John Macomber</b>	<i>Classified</i>
<b>X</b>	<b>Kyri Freeman</b>	<i>Academic Senate</i>	<b>X</b>	<b>Tonia Teresh</b>	<i>Management</i>		<b>George Walters</b>	<i>VPSS (Advisory)</i>
<b>X</b>	<b>Scott Bulkley</b>	<i>Academic Senate Pres.</i>	<b>X</b>	<b>Ariel Aluni</b>	<i>ASG Representative</i>	<b>X</b>	<b>Khushnur Dadabhoy</b>	<i>VPAS (Advisory)</i>
	<b>Call to Order: 1:36 pm</b>					<b>X</b>	<b>Barbara Rose (Recorder)</b>	
<b>1.</b>	<b>Approve Agenda</b>						<b>Approved</b>	
	N. Nunes-Gill moved / S. Thomas seconded to approve the agenda as submitted. L. Holmes called for the vote: All in favor. The motion passed.							
<b>2.</b>	<b>Approve Minutes (03/02/17)</b>						<b>Approved</b>	
	N. Nunes-Gill moved / T. Tinley seconded to approve the minutes of 03/02/17 as submitted. L. Holmes called for the vote: All in favor. The motion passed.							
<b>3.</b>	<b>PRC Report Out</b>						<b>Discussion</b>	
	P. Shreve reported that all rubrics have been received and feedback will soon be sent out. In addition, she also reported that Dr. DiThomas has requested that the PRC start closing the loop by documenting areas of improvement and assessment.							
<b>4.</b>	<b>SLOAC Report Out</b>						<b>Discussion</b>	
	N. Nunes-Gill reported that the committee has been reviewing PLO's. They formed two groups to review assessments and are about three-quarters toward achieving completion.							
<b>5.</b>	<b>BAP Review</b>						<b>Discussion</b>	
	L. Holmes provided the committee with a handout – BAP's Submission by Ranking (dated: February 2017). There was a brief discussion on the handout. L. Holmes then read a statement prepared by S. Eaton in his absence: "The handout shows the IEC's ranking and to the right it shows which BAPs the Business & Finance Committee match the four priorities they have established. These priorities are Increased Enrollment, Legislative Mandates, Safety, and Financial Savings. This handout will be reviewed at an upcoming Cabinet meeting for further discussion."							
<b>6.</b>	<b>Strategic Priorities Calendar</b>						<b>Discussion</b>	
	L. Holmes provided the committee with a Strategic Priority Spreadsheet prepared by S. Eaton. She then read a statement prepared by S. Eaton in his absence: The IEC is charged with monitoring progress on our goals and action plans established to address the college's Strategic Priorities embedded in our 2015-2018 Strategic Plan. The handout (7 pages) captures the updates provided by the committees charged with establishing and fulfilling the action plans identified. Please review the updates and determine how the committee should report to the Academic Senate, The President's Shared Governance Committee, Cabinet, and the Board of Trustees." After a lengthy discussion about the spreadsheet format, L. Holmes asked for formatting recommendations. Suggestions were Excel, a template, and/or a PowerPoint. There was also a suggestion to look at other colleges for formatting ideas.							
<b>8.</b>	<b>Other</b>						<b>Discussion</b>	
	None							
	<b>Meeting Dates Reminder:</b> May 4, 2017							
	<b>Adjourn 2:05pm</b>							



**AGENDA**

**May 4, 2017, @ 1:30 p.m.  
LRC Conference Room (L-4a/b)**

***BCC Strategic Priorities:***

- 1. Educational Success*
- 2. Marketing and Outreach*
- 3. Fiscal Health*
- 4. Safety for All*
- 5. Campus Culture*
- 6. Evidence Based Decision Making*
- 7. Diverse and Excellent Workforce*

1. Approve Agenda
2. Approve Minutes (04/06/2017)
3. PRC Report Out
4. SLOAC Report Out
5. Strategic Priorities Report
6. Institutional Set Standards
7. Other





<p style="text-align: center;"><b>May 4, 2017, Meeting Minutes</b>  <b>1:30 p.m.</b>  <b>LRC Conference Room (L-4a/b)</b></p>									
X	Stephen Eaton	(CHAIR)	X	Sandi Thomas	Management	X	Robbie Evans	Classified	
X	Penny Shreve	Dean of Instruction		Tim Botengan	Management	X	Tanessa Tinley	Classified	
X	Nance Nunes-Gill	SLO Coordinator	X	Lisa Holmes	Management	X	John Macomber	Classified	
	Kyri Freeman	Academic Senate	X	Tonia Teresh	Management	X	Khushnur Dadabhoy	VPSS (Advisory)	
X	Scott Bulkley	Academic Senate Pres.		Ariel Aluni	ASG Representative		Brenda Findley	VPAS (Advisory)	
X	Barbara Rose	Recorder							
<b>Call to Order: 1:35 pm</b>									
<b>1.</b>	<b>Approve Agenda</b>						<b>Approved</b>		
<p>J. Macomber moved / T. Teresh seconded to approve the agenda. S. Eaton called for the vote: All in favor. The motion passed.</p>									
<b>2.</b>	<b>Approve Minutes (04/06/2017)</b>						<b>Approved</b>		
<p>S. Thomas moved / S. Bulkley seconded to approve the minutes of 04/06/2017 as submitted. The motion passed.</p>									
<b>3.</b>	<b>PRC Report Out</b>						<b>Discussion</b>		
<p>P. Shreve reported that the PRC met today. They finalized feedback on program reviews; they had great dialogue on how to improve the program review process in regards to data and gathering information. S. Bulkley asked if the program reviews are on our website. P. Shreve responded that not all are but J. Tainatongo will soon upload them onto our website.</p>									
<b>4.</b>	<b>SLOAC Report Out</b>						<b>Discussion</b>		
<p>N. Nunes-Gill reported that all PLO's are now complete and will be sent to the lead persons identified. She also reported that the committee is two-thirds done with the assessment plan; completion will be done via email with plans to have a draft ready for review by fall of which will be posted on our website. They are also working on the Global Awareness (ILO's) via email. Lastly, N. Nunes-Gill reported that as of August 2017, she will no longer be the SLOAC coordinator. A new coordinator will be appointed by the Academic Senate President.</p>									
<b>5.</b>	<b>BAP Review</b>						<b>Discussion</b>		
<p>S. Eaton thanked L. Holmes for chairing the April IEC meeting in his absence. He reported that Dr. DiThomas is concerned with accreditation in regards to strategic priorities. Eaton shared a Strategic Priorities PowerPoint presentation. The committee liked the format presented and agreed it clearly addressed the needs of the District. S. Eaton will move forward and present it to the PSGC as well as Cabinet next week.</p>									
<b>6.</b>	<b>Strategic Priorities Calendar</b>						<b>Discussion</b>		
<p>L. Holmes presented an Institution-Set Standards (17-18) and IEPI Year 3 Framework of Indicators (17-18 &amp; 22-23). She pointed out the following approval process and timelines: May 4, 2017/Academic Senate; May 4, 2017/Institutional Effectiveness Committee; May 17, 2017/Board of Trustees. L. Holmes further shared that our goals are new with 17/18; 1 year out and then our goals shift next year (22/23); 6 years out. S. Eaton applauded Student Success &amp; Equity on their effects.</p>									
<b>8.</b>	<b>Other</b>						<b>Discussion</b>		
<p>The committee thanked S. Eaton for his leadership and wished him farewell as he departs for new employment.</p>									
<p><b>Meeting Dates Reminder:</b> Next meeting will commence with the 2017 fall semester.</p>									
<b>Adjourned at 2:15 pm</b>									